**MARY GRACE ARGA VILLANUEVA**  
Poblacion, Mabini, Batangas

Contact No. +639325442816

**PERSONAL INFORMATION**

Age : 32 years old

Birth Date : September 25, 1989

Birth Place : Poblacion, Mabini, Batangas

Gender : Female

Height : 5’5

Civil Status : Married

Citizenship : Filipino

Religion : Catholic

Father’s Name : Leoncio Ramil Arga

Mother’s Name : Gabina Helen Arga

Their Address : Poblacion, Mabini, Batangas

**EDUCATIONAL BACKGROUND**

Primary : **Mabini Central School**

: P. Niogan, Mabini, Batangas

: 2001-2002

Secondary : **Anselmo A. Sandoval Memorial National**

: **High School**

:P. Balibaguhan, Mabini, Batangas

2006-2007

Tertiary : **Batangas State University**

: Formerly Pablo Borbon Memorial Institute of Technology) Batangas City

: ASSOCIATE IN HOTEL AND RESTAURANT MANAGEMENT

2007-2008

**WORK EXPERIENCE**

Company : **Let’s face it salon**

Position : Beauty consultant

Date : July 2008 - July 2009

Address : Batangas Branch, Philippines

Company : **Mitsuba Corporation, LIMA**

Position : Production Operator

Date : April 2016 - July 2016

Address : Sepz Lima Technology Center, Lipa City,

Philippines

Company : **EPSON PRECISION PHILS.INC**

Position : Production Operator

Date : July 2016 - May 2018

Address : Sepz Lima Technology Center, Lipa City,

Philippines

Company : **EO EXECUTIVE OPTICAL**

Position : Sales Staff

Date : July 2018 – August 2019

Address : SM City Fairview

Novaliches Quezon City, Metro Manila

Company : **24/7 CSR BPO COMPANY**

Position : Customer Service Representative/

Call Center Agent Non-Voice

Date : October 2019 - February 2020

Address : Batangas Branch, Philippines

Company : **GREENWHICH PIZZA AND PASTA**

Position : Service Crew

Date : April 2020 - November 2020

Address : Calamba Laguna, Philippines

**TRAINING ATTENDED**

**Absolute Health Care Institute**

DCM Bldg. J. P Laurel Highway Tambo Lipa City

**Household Services NCII**

September 12, 2011 – October 22, 2011

*I hereby certify that the above information is true and correct to the best of my knowledge and belief.*

**MARY GRACE ARGA VILLANUEVA**

Applicant Signature